REGISTERED COMPANY NUMBER: SC468632 (Scotland)
REGISTERED CHARITY NUMBER: SC045040

LASSWADE GYMNASTICS CLUB

Report of the Trustees and

Financial Statements for the Year Ended 31 March 2020

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Reference and Administrative Details for the Year Ended 31 March 2020

Trustees Ms J L Givan

Ms S E Purves Mrs J H Smyth Mrs I I Williamson

G D Cowen

R A Cunningham (resigned 1.9.19) Ms S L Muncer (appointed 1.9.19) C Thomson (appointed 1.9.19)

Registered office Lasswade High School Sports Centre

Eskdale Drive Bonnyrigg Midlothian EH19 2LA

Registered company number SC468632 (Scotland)

Registered charity number SC045040

Independent examiner

James Anderson & Co
Chartered Accountants

Pentland Estate Straiton Edinburgh EH20 9QH

Report of the Trustees for the Year Ended 31 March 2020

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2020. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Objectives and activities Objectives and aims

The main objects of the charity are to provide:

- Advancement of Education
- Advancement of Health, and the
- Advancement of Public Participation in Sport.

The aim of Lasswade Gymnastics Club ("the Club") is to provide a safe, effective and child friendly environment in which members can participate in competitive artistic gymnastic activities under the guidance of appropriately qualified coaches.

Our club offers a wide spectrum of classes across three main disciplines; Women's Artistic (WA), Men's Artistic (MA) and General Gymnastics. Our WA and MA classes all aim to develop individual gymnasts' potential to compete at a Regional/Club, National and Elite level and achieve their full competitive potential. Our General section is split into competitive Floor and Vault classes where gymnasts may compete in Scottish Level Competitions and recreational classes which are for fun and fitness.

Development and Activities

Club Membership numbers increased slightly during this year with an average of 280 gymnasts across our competitive and non-competitive sections. The increase in gymnasts was mainly seen in an expansion of our Men's Artistic Section. Our target will be to increase this once again in the next financial year to 300, maintaining our Men's and Women's competitive section while increasing our General Section. Our fee income rose once again due to an increase in our fees rates and the additional gymnasts in the club.

The club employed fourteen part-time and one full-time coach, engaged the services of three self-employed coaches and six volunteer helper/coaches during this accounting period. We are maintaining our commitment to expanding our employee hours and a reducing the use of self-employed coaches. Twelve out of the Fifteen coaches were employed during this financial year with the majority contracted for over 20 hours per week in a sustained effort to make coaching a viable career option. Our new full time Head coach has been a catalyst for many of our coaches achieving their next level of coaching qualification, creating a fantastic platform for the development of the club to meet its future demands.

We have continued to invest heavily in coach development both through formal qualifications and informal mentoring opportunities and camps. We regularly engage the services of an international choreographer and a British Men's Artistic Coach to aid the development of our coaches and gymnasts. Two of our Helper coaches achieved their UKCC Level 1 Qualification this year, one coach progressed to UKCC Level 2, two progressed to UKCC Level 3 and one began their UKCC Level 4.

There was a sharp increase in our income from general fundraising with the addition of our Race Night which generated an impressive £1454 which helped us purchase a new FIG Pommel. Our main fundraising activities continued to be our annual Club Championships, Awards Evening and Showcase Days. These serve both as excellent events for our gymnasts and their families to attend as well as a good opportunity to run fundraising activities.

Our Trustees remained static this year and our continued focus on attracting individuals with the right skills and expertise to drive our club forward definitely provided us with a great diversity of skills and experience to meet the current and future needs of the club.

Achievement and performance

The Club has had another very successful year with our gymnasts achieving excellent results at competitions across all levels within the Club. Our Men's Artistic Section in particular achieved some highly impressive results with 99 medals secured across the year, 3 gymnasts selected for prestigious Performance Camps and 6 representing Scotland at British National Finals. Our Women's Artistic section also had a good year bringing home 45 medals and one gymnast competed in National 4 British Finals. Our Floor and Vault competitive gymnasts brought back an amazing 135 medals.

Report of the Trustees for the Year Ended 31 March 2020

Financial review

Financial position

We have continued to consolidate the Club's financial position this year. Regular reviews are made to the structure of each class ensuring we are running at good capacity levels. This is achieved while being mindful of our commitment to performance gymnastics and ensuring there is scope to continue development in this area.

This led to a further 24.5% increase in fee income this year to £174,829 (from £140,346 in the previous period) with the costs of salaries and bought-in coaching increasing by 23.7% to £154,529 (from £124,888 in the previous accounting period). An overall surplus of £10,524 was achieved this year which was in line with the Club's overall aims of increased participation and providing a framework in which to be able to deliver performance gymnastics, while consolidating our financial position.

Reserves policy

In line with good practice, the Club's financial policy remains to maintain reserves at a level which allows the company to operate from year to year. At 31 March 2020 our total funds stand at £80,808. The directors consider that the minimum level of liquid reserves maintained should be equivalent to four months of key operating overhead expenditure. This equates to £68,525 and therefore the target was achieved. The directors will continue to work to maintain free reserves in line with the stated policy.

Future plans

The Club will aim to increase its membership to 300 members by the end of 2020 with a retained emphasis on Women's Artistic, Men's Artistic and General Gymnastics.

The development of Coaches remains a critical factor for the success of our club and the local community. A partnership project with Midlothian Council is currently helping to mentor four new coaches and we continue to secure funding to maintain this for next year. Early Talent Identification is essential to the development of our performance sections. Our continued partnership with Midlothian Council pre-school classes is central to this objective and will enable us to identify future performance gymnasts in the local area.

Structure, governance and management

Governing document

Lasswade Gymnastics Club is a charitable company (charity registration number SC045040) limited by guarantee, as defined by the Companies Act 2006. The company is governed under its Articles of Association.

Recruitment and appointment of new trustees

No person may be appointed as a trustee unless that person has been recommended by the trustees, as a result of a minuted board meeting. There is a formal application process for proposed new trustees which enables us to assess an individual's key skills and experience. This will ensure our Board of Trustees has the correct mix of expertise to develop the Club for the future.

Induction and training of new trustees

All trustees are made aware of the objectives of the charity on appointment and the necessary training is provided.

Pay Policy

The trustees consider the Board of Directors, who are the Charity's trustees, the Coaching Team and the Pathways Officer comprise the key management personnel of the Club in charge of directing and controlling, running and operating the Club on a day to day basis. Trustees are not remunerated for their services as trustees. The pay of staff is reviewed annually and normally increased in line with inflation, taking into account affordability and any changes in duties and responsibilities.

Report of the Trustees for the Year Ended 31 March 2020

Structure, governance and management Risk management

The Board of Directors have identified what they perceive as the key risks to the Club and have put in place measures to monitor and manage these risks appropriately. Key risks are considered to be the availability and retention of quality coaches, facility access and the safeguarding of children. Measures to manage these risks include the following:

Coach availability and retention - developing new coaches from within the Club, Community, and marketing the Club's achievements to attract new coaches; ensuring adequate development activities are provided and progression towards career aspirations; undertaking an annual review of the employment package to ensure the Club remains competitive.

Facility access - long term lets with set rates agreed with the local authority, and a good working relationship maintained, including a shared focus on the increased participation in gymnastics and the provision of performance gymnastics in the

Safeguarding children - as all the Club's gymnasts are children, the Club adopts and strictly applies the best practices for safeguarding children as set out by the governing body.

COVID-19 emerging Pandemic — at the end of this financial year it became clear that the developing situation with COVID-19 would have significant impact on our ability to run our club. Our trustees and coaching team very quickly developed a plan to move our operations to an online delivery using zoom and other online platforms. The developing situation poses significant risk to our operations and financial stability, but we are confident that we have strong plans in place both operationally to deliver our programmes and financially to ensure that we remain economically stable.

Statement of trustees' responsibilities

J L Givan - Trustee

The trustees (who are also the directors of Lasswade Gymnastics Club for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on ...22 12 2020...... and signed on its behalf by:

I report on the accounts for the year ended 31 March 2020 set out on pages six to thirteen.

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The charity's trustees consider that the audit requirement of Regulation 10(1)(a) to (c) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under Section 44(1)(c) of the Act and to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
- to keep accounting records in accordance with Section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations; and
- to prepare accounts which accord with the accounting records and to comply with Regulation 8 of the 2006 Accounts Regulations

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

6005

Christopher Spalding ICAS
James Anderson & Co
Chartered Accountants
Pentland Estate
Straiton
Edinburgh
EH20 9QH

Date: 24 December 2020

Statement of Financial Activities (Incorporating an Income and Expenditure Account) for the Year Ended 31 March 2020

	Notes	Unrestricted fund £	Restricted funds £	2020 Total funds £	2019 Total funds £
Income and endowments from Donations and legacies		5,041	-	5,041	4,201
Charitable activities Club activities	4	206,929	-	206,929	167,921
Other trading activities	3	6,125		6,125	2,305
Total		218,095	-	218,095	174,427
Expenditure on Raising funds	5	1,994	-	1,994	461
Charitable activities Club activities		205,577	<u>-</u>	205,577	164,831
Total		207,571	-	207,571	165,292
NET INCOME		10,524		10,524	9,135
Reconciliation of funds					
Total funds brought forward		70,284	-	70,284	61,149
Total funds carried forward		80,808		80,808	70,284

LASSWADE GYMNASTICS CLUB (REGISTERED NUMBER: SC468632)

Balance Sheet 31 March 2020

	Notes	2020 £	2019 £
Current assets	8	6,647	7,337
Stocks Debtors	9	230	.,,,,,,,,,
Cash at bank		76,204	65,112
•		83,081	72,449
Creditors		(0.070)	(0.405)
Amounts falling due within one year	10	(2,273)	(2,165)
Net current assets	, ·	80,808	70,284
Total assets less current liabilities		80,808	70,284
NET ASSETS		80,808	70,284
Funds Jnrestricted funds	12	80,808	70,284
Total funds		80,808	70,284

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2020.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2020 in accordance with Section 476 of the Companies Act 2008.

The trustees acknowledge their responsibilities for

ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and

preparing financial statements which give a true and fair view of the state of affairs of the charitable company as (b) at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

financial statements were approved by the Board of issue Trustees authorised 2020 and were signed on its behalf by:

Trustee

1. Statutory information

Lasswade Gymnastics Club is a private company, limited by guarantee with charitable status and registered in Scotland. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. The company's registration number and registered office address can be found on the Reference and Administrative Details page.

The presentation currency of the financial statements is the Pound Sterling (£).

2. Accounting policies

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised once the charity has entitlement to the income, there is sufficient certainty of receipt and so it is probable that the income will be received, and the amount of income receivable can be measured reliably.

Fee income is recognised when the charity has entitlement after any performance conditions have been met, it is probable that the income will be received and the amount can be measured reliably. If entitlement is not met then these amounts are deferred.

Donations and grants are recognised when they have been communicated in writing with notification of both the amount and settlement date. In the event that a donation or grant is subject to conditions that require a level of performance before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that those conditions will be fulfilled in the reporting period.

Expenditure

Expenditure is recognised as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. All expenses, including support costs and governance costs, are allocated or apportioned to the applicable expenditure headings in the statement of financial activities.

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Notes to the Financial Statements - continued for the Year Ended 31 March 2020

2. Accounting policies - continued

Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

Debtors and creditors receivable / payable within one year

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

Cash in bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments.

3. Other trading activities

-	2020 £	2019 £
Fundraising income	5,892	1,501
Fees - non members	233	804
	<u>6,125</u>	2,305
Income from charitable activities	2020 £	2019 £

4.

	2020	2019
	£	£
Shop	6,265	5,619
Fees	174,829	140,346
Competition entries	8,436	5,930
Grants	3,114	3,111
Club championships	2,782	2,825
Camps	4,870	3,060
SGA membership	25	92
Club led trips	-	2,607
Awards evening	2,396	2,408
Development subsidy	3,639	1,210
Little star Leos	483	713
Physio	90	
	206,929	167,921

Notes to the Financial Statements - continued for the Year Ended 31 March 2020

5.	Raising funds		
	Raising donations and legacies	2020	2019
	Fundraising expenses	£ 1,994	£ 461
6.	Trustees' remuneration and benefits		
	Trustees' salaries Trustees' social security	2020 £ 25,563 1,145	2019 £ 23,793
		26,708	24,958
	Trustees' expenses		
	There were no trustees' expenses paid for the year ended 31 March 2020 nor for the	e year ended 31	March 2019.
7.	Staff costs	2020 £	2019 £
	Wages and salaries Social security costs Other pension costs	135,583 3,037 1,697	108,807 1,848 795
		140,317	111,450
	The average monthly number of employees during the year was as follows:	140,317	111,450
	The average monthly number of employees during the year was as follows: Coaches etc	2020 11	111,450 2019 9
		2020	2019
8.	Coaches etc	2020	2019

Notes to the Financial Statements - continued for the Year Ended 31 March 2020

9.	Debtors: amounts falling due within one year Other debtors	r		2020 £ 	2019 £
10.	Creditors: amounts falling due within one ye	ar		2020 £	2019 £
	Accrued expenses			2,273	<u>2,165</u>
11.	Analysis of net assets between funds Current assets Current liabilities	Unrestricted fund £ 83,081 (2,273)	Restricted funds £ -	2020 Total funds £ 83,081 (2,273)	2019 Total funds £ 72,449 (2,165)
	Current namines	80,808		80,808	70,284
12.	Movement in funds		At 1/4/19 £	Net movement in funds £	At 31/3/20 £
	Unrestricted funds General fund		70,284	10,524	80,808
	TOTAL FUNDS		70,284	10,524	80,808
	Net movement in funds, included in the above a	re as follows:			
			Incoming resources £	Resources expended £	Movement in funds £
	Unrestricted funds General fund		218,095	(207,571)	10,524
	TOTAL FUNDS		218,095	<u>(207,571</u>)	10,524

12. Movement in funds - continued

TOTAL FUNDS

Comparatives for movement in funds			
	At 1/4/18 £	Net movement in funds £	At 31/3/19 £
Unrestricted funds General fund	58,149	12,135	70,284
Restricted funds Pathways grant	3,000	(3,000)	
TOTAL FUNDS	<u>61,149</u>	9,135	70,284
Comparative net movement in funds, included in the above are as	follows:		
	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds General fund	174,427	(162,292)	12,135
Restricted funds Pathways grant	-	(3,000)	(3,000)

A current year 12 months and prior year 12 months combined position is as follows:

	At 1/4/18 £	Net movement in funds £	At 31/3/20 £
Unrestricted funds General fund	58,149	22,659	80,808
Restricted funds Pathways grant	3,000	(3,000)	
TOTAL FUNDS	<u>61,149</u>	19,659	80,808

174,427

(165,292)

9,135

Notes to the Financial Statements - continued for the Year Ended 31 March 2020

12. Movement in funds - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds General fund	392,522	(369,863)	22,659
Restricted funds Pathways grant	-	(3,000)	(3,000)
TOTAL FUNDS	392,522	(372,863)	19,659

The Pathways fund represents a Sport Scotland grant towards the development of formalised links with Active Schools extracurricular clubs in order to create a solid pathway from recreational to performance gymnastics.

13. Related party disclosures

The directors give freely their time and expertise as directors without any form of remuneration or other benefit in cash or kind. Susan Purves is a director and is also employed by Lasswade Gymnastics Club as a coach. Jillian Givan is a director and is also employed by Lasswade Gymnastics as both a coach and Midlothian Pathways Officer (Sport Scotland DCI Funded 4 Year Post). They receive no remuneration for serving as a directors but remuneration as below. This is paid at a normal rate for their positions.

The key management are the trustees and the aggregate key management remuneration for the year totalled £26,307 (2019 £24,410).

Detailed Statement of Financial Activities for the Year Ended 31 March 2020

	2020 £	2019 £
Income and endowments		
Donations and legacies Gift aid	5,041	4,201
Gilt ald	3,041	7,201
Other trading activities		
Fundraising income	5,892	1,501
Fees - non members	233	804
	6,125	2,305
Charitable activities		
Shop	6,265	5,619
Fees	174,829	140,346
Competition entries	8,436	5,930
Grants Club championabina	3,114 2,782	3,111 2,825
Club championships Camps	4,870	3,060
SGA membership	25	92
Club led trips	-	2,607
Awards evening	2,396	2,408
Development subsidy	3,639	1,210
Little star Leos	483	713
Physio	90	
	206,929	167,921
Total incoming resources	218,095	174,427
Expenditure		
Raising donations and legacies		
Fundraising expenses	1,994	461
Charitable activities		
Trustees' salaries	25,563	23,793
Trustees' social security	1,145	1,165
Wages	110,020 1,892	85,014 683
Social security Pensions	1,692	795
Sundries	132	67
Bought in coaches	14,212	13,438
Facility hire	17,706	10,033
Competition entry	8,478	5,468
SGA membership	470 323	656 1,577
Camps Club championships	323 844	1,577
Travel	2,681	2,657
Club led trips	· <u>-</u>	2,104
Shop purchases	5,914	6,139
PVG	14	28 454 291
Carried forward	191,091	154,281

Detailed Statement of Financial Activities for the Year Ended 31 March 2020

	2020 £	2019 £
Charitable activities	-	
Brought forward	191,091	154,281
Administration expense	1,332	1,654
Independent examiner's fee	1,620	1,620
Development	6,298	5,062
Equipment & uniforms	3,441	211
Awards evening	1,323	1,364
Little star Leos	472	639
	205,577	164,831
Total resources expended	207,571	165,292
Net income	10,524	<u>9,135</u>